**Minute of Online Meeting of Stepps & District Community Council**

**7.30-9.30pm, Thursday 5th November 2020**

**Present:** Councillors Alice Morton (Chair), Sameeha Rehman (Secretary), Campbell Provan (Treasurer), Craig Cowan, Tom Forrester, Iain Macgregor, Ken Maxwell and Sheila Stuart

**Apologies:** Councillors Paul Brown, Gerry Campbell, Marvyn Mackay and Paul Noble

1. **Opening Remarks/Introductions**

1.1Chair Alice Morton welcomed everyone and thanked them for their attendance to the meeting.

**2.0 Apologies**

2.1 Apologies were received as noted above.

**3.0 Minutes of Previous Meeting**

3.1 Minutes of the previous meeting on 22/10/2020 were approved with no amendments. Proposed by Campbell Provan, seconded by Ken Maxwell.

**4.0 Treasurer’s Report**

Campbell reported that RBS had emailed him the following with regards to the outstanding complaint from SDCC:

 *“We’re sorry that it has taken longer than expected to resolve your complaint.
We hope to have completed our investigations and to provide you with a full response within the next five weeks.”*

There has been no update or communication from NLC regarding the payment of the SDCC annual grant.

 Two cheques have been written, one to Alice Morton and the other to Sameeha Rehman. These have been signed by Ken Maxwell and Eddie Ceresa. The new Vice-Chair and Sameeha will be added as additional signatories. This means that new mandates are required to be submitted for Alice, Sameeha and the new Vice-Chair. Campbell is waiting for his mandate to be approved. Once all have been approved, this would mean there are five active community councillors as cheque signatories.

**5.0 Appointment of Office Bearers**

5.1 Nominations for Vice-Chair and Co Vice-Chair

Vice Chair - Sheila Stuart: Proposed by Campbell Provan, seconded by Tom Forrester

Co-Vice Chair - Ken Maxwell: Proposed by Tom Forrester, seconded by Sameeha Rehman. Ken will substitute for Alice as Chair if required.

ACTION: Sameeha to email NLC to inform them of change of office bearers from this meeting and from the AGM held last month. **COMPLETED**

**6.0 Secretary’s Report**

6.1 Sameeha reported that she received a phone call from Pamela Prentice to check how we as a community council had been operating over the COVID-19 period. She was impressed that we were still managing to meet as an executive group and this is what many other community councils are undertaking. She says there is no requirement for us to carry out public meetings in line with the original constitution and we can continue as we have been doing so far. As long as SDCC are continuing to contact the community and likewise, the community are able to get in touch easily with any issues, then NLC are very happy we are carrying out our statutory function.

6.2 Sameeha reported receiving a lot of correspondence from residents concerned about the Dorlin Road application and wanting to ensure SDCC will be rejecting to this application. I have responded and ensured them we will be submitting an objection and have encouraged others to do so.

 6.3 Sameeha received the following email from a local resident:

*Dear Sameeha Rehman,*

*I’d like to ask if the Community Council can help with a litter and public nuisance problem local people are currently experiencing. Over the past few weeks, mostly in the evening at weekends, this bus shelter has been used as an outdoor drinking howff with the result that considerable bottle and can litter has been strewn around the shelter area ( I attach some photographs that were taken on Saturday. There was more this morning). Each time, so far, I’ve cleaned up and put the detritus in my own recycling bin but I am concerned that it may become a more permanent location for similar behaviour with all the social and public order consequences that could follow. I know that there are many more urgent issues needing addressed at this bad time but it will be much more difficult to deal with this type of problem after the Covid if it not dealt with now. I look forward to hearing from you.*

ACTION: Sameeha to send the above email to Craig who will follow it up with the Police and NLC. **COMPLETED/UPDATE FROM CRAIG**

 ACTION: Craig suggested that for all future meetings, a separate note from the minutes of all action points agreed should be taken then posted on social media/website with the outcomes of each. **PENDING/UPDATE FROM CRAIG**

**7.0 Community Police**

7.1 Mark Smith had sent two reports in the past week:

*“Between 28/02/20 and 28/10/20, 7 crimes were recorded. No patterns or any crimes that should concern residents in the area. No speed checks have been carried out this month because our equipment was away getting calibrated. We now have it back so will be out doing speed checks next month.”*

*“30/10/20 between 1045-1130 hours I carried out a speed check on Cumbernauld Road, Stepps at the junction with Loch Road in both directions. 4 drivers were warned regarding speed. 1 driver issued a fixed penalty notice for careless driving.”*

ACTION: Sameeha to ask Mark Smith if he was aware of the reported fire at Gateside Farm a week previous and if he had any update to provide on this matter. **COMPLETED**

**8.0 Actions/Matters arising from previous minutes**

8.1 Stepps PS overcapacity & requisitioning of community facilities

Ken raised two questions from the update on Stepps PS from NLC:

Library – when initially discussed, the drainage issue was all located at the school end, with no work planned at the library end of the building - what has changed to require this? There has always been a small amount of drainage within the library accommodation to be replaced, as this service is unable to operate at this time due to COVID-19 restrictions, we decided to carry out the works now to minimise the overall impact on the facility.

Timescales – given above appears to have added to the work, what is the estimated completion date of the work? The library areas haven’t added any more time, they were always part of the overall programme. We are anticipating an updated programme in the next period from TSNL which takes cognisance of the impact of the most recent COVID-19 restrictions, once the council has had the opportunity to review its contents, we will share the information with the wider community.

8.2 Remedial drainage works, compound area and access from hockey fields

In relation to the email correspondence provided by Paul Noble, it was noted that unsatisfactory answers had been received from TSNL regarding questions related to the remedial drainage works.

ACTION: Iain is to liaise with Paul Noble to discuss next steps. Any ideas will be sent to Sameeha to compose a letter to Mark McBride. **PENDING/UPDATE FROM PAUL or IAIN**

8.3 Environmental Matters

Tom provided the following report:

1. Blocked drains

No further progress. Telephoned NLC on Monday and was informed that it was attending to Emergencies only until further notice.

2. Caledonian Estates

Telephoned to remind them of their agreement to attend to the overgrowing tree

conditions in the field at Whitehill farm road and the asbestos lined lock up in

same. Some trees have now been removed but tree surgeons are to be called to

remove stumps and self-seeding trees.  Have been told that prices are apparently

being sought for removal of the lock up.  Time will tell.

8.4 NLC Response to Steven Bonnar MP

Sameeha reported that no response had been received to the correspondence sent from the office of Steven Bonnar MP. Reminder letters to try and prompt responses will be sent out next week which will then have been exactly four weeks since the initial correspondence was made.

ACTION: Sameeha to keep SDCC updated on any correspondence sent and received.

**COMPLETED**

**9.0 Planning Matters**

9.1 20/01211/PPP | Residential Development and Associated Infrastructure and Landscaping (In Principle) | Site To South Of Dorlin Road Cardowan Stepps North Lanarkshire

SDCC objection to the above application has been submitted. Alice thanked Ken, Paul Noble and Planning Democracy for their contribution and support in writing the response.

The deadline for comments to the planning application has been extended to the 11th November as an advert went out in the Kirkintilloch Herald on the 28th October.

 Craig contacted the Stepps PS Parent Forum and liaised with Lorraine Kerr to encourage residents to object to the application.

ACTION: Comms team to post the SDCC objection onto the website and social media pages to highlight the work undertaken by the community council. Sameeha to also email this to all CC members. **COMPLETED**

9.2 18/01462/MSC | Construction of 200 Dwelling houses, Associated Infrastructure, Landscaping and Engineering Works (Approval of Matters Specified in Conditions of Permission 16/01271/PPP) | Land To The North Of Cumbernauld Road And East Of Hornshill Farm Road Stepps North Lanarkshire

Ken received an email from Cala last week to give notice that they intend to submit a planning application for the above site on 6th November. The 14th November 2019 is the date of the appeal decision and if Cala/Barratt did not submit an application prior to the 14th November 2020, then a fee would be involved.

 The design of the site has changed to allow more movement on the site and the trees have been retained. The new application is for 199 houses which is one less than the previous application. The application still has approval in principal from the Reporter and it is within the NLC local plan, so it is unlikely it will be refused at committee.

ACTION: Inform the community via the website and social media to respond to the application

**COMPLETED**

ACTION: Alice, Ken and Paul Noble to meet and make comments of behalf of SDCC. **COMPLETED**

**10.0 NLC Northern Corridor Community Board**

10.1 An NLC Stakeholder Event was held on Wednesday 28th October with a series of three workshops enquiring about the issues and challenges faced in the community.

10.2 An NLC Community Listening Event will be held on Tuesday 10th November between 6.30-8.30 and is open for all to attend.

 ACTION: Craig to post on FB information regarding the listening event and gathering community views **COMPLETED**

10.3 An email was received from Norma Burns, the Locality Development Lead for North Locality Consortium, to ask for a CC representative to attend their meetings one Thursday a month.

ACTION: Alice to follow up on the email and find out more information about the meeting and when it would be taking place. **COMPLETED/UPDATE**

**11.0 Stepps on the Level**

ACTION: Leave this matter for the time being until the finances are dealt with and the NLC grant is received. **COMPLETED**

**12.0 Volunteering role**

No update on the volunteering role

**13.0 AOCB**

13.1 Scotland Loves Local Fund

Sameeha spoke about a new £1 million Scotland Loves Local Fund will provide grants of between £500 and £5,000 to hundreds of local projects that improve and promote local places and communities.

The Scottish Government fund can include support for small scale local improvements that will help motivate people to shop, eat and relax within their community whilst ensuring public health safety. It can support localised responses in town and settlement centres, and community digital projects.

 ACTION: Sameeha asked the meeting to send any suggestions to her and she will work to progress the funding application. Alice offered help with this. **COMPLETED/UPDATE**

13.2 Armistice Day

 Stepps Parish Church will be holding a Remembrance Service on Sunday 8th November 2020 and Alice, Campbell and Marvyn will be attending as the CC Representatives. The CC wreath will be laid at the church on Sunday and then moved to the memorial on Wednesday 11th November.

13.3 NHS Lanarkshire: Flu Vaccination Programme 2020/21

 Campbell reported that no information on obtaining a vaccine had been received.

13.4 Stepps Development Trust Foodbank

The Development Trust has extended the foodbank until 9th December.

13.5 NLC is committed to rebuild every school built before 1996. This would include St Joseph's built 1985.

13.6 Ward 5 Councillors attendance at the next meeting

ACTION: Sameeha and Alice to work together to write to all Ward Cllrs and invite them to the December meeting of SDCC. **COMPLETED**

13.7 20/00789/PAN | Chryston Primary School and Muirhead Health Clinic - There is also a PREAPE in (20/00773/PREAPE) | Site At Cliffvale Road Chryston North Lanarkshire

This item to be considered at the next meeting.

**14.0 Date of Next Meeting**

The next virtual meeting of SDCC to be held on Thursday 3rd December at 7.30pm.

Vote of thanks to the Chair, Alice Morton.