**Stepps & District Community Council**

**Minute of Inaugural Meeting Thursday 26th October at 7.30pm**

**Stepps Cultural Centre, St Andrew’s Way**

**Present:** Community Councillors Alice Morton, Campbell Provan, Craig Cowan, Gerard Campbell, Kenneth Maxwell, John Paul Noble, Thomas Stones, Stewart Donald, Muriel McDade and Tracy Kennedy

**Elected Members:** Cllr John McLaren and Cllr Josh Cairns

**Apologies:** Eddie Ceresa, Diane Delaney, Lorraine Kerr and Cllr Claire Louise Williams

**Public:** 23 persons

**1.0 Opening Remarks/Introductions**

1.1Cllr John McLaren opened the meeting, welcomed everyone and thanked them for their attendance at the inaugural meeting of the new Stepps and District Community Council.

1.2 He expressed his heartful appreciation to previous community councillors and office bearers for their commitment to the roles and for all of the hard work carried out on behalf of the local community over the past four years.

**2.0 Membership of the Community Council**

2.1 Cllr McLaren introduced the members of the Community Council elected to serve on the Council for the next four years, with a special welcome to the new members underlined below, namely: -

Alice Morton, Campbell Provan, Craig Cowan, Gerard Campbell, Kenneth Maxwell, John Paul Noble, Thomas Stones, Stewart Donald, Muriel McDade and Tracy Kennedy

**3.0 Election of Community Councillors**

3.1 Cllr John McLaren Chaired the next part of the business which was the Appointment of the Office-Bearers. Cllr McLaren asked for nominations with a Proposer and Seconder for the following appointments: -

**4.0 Appointment of Chair**

**4.1** Kenneth Maxwell Proposed by Alice Morton and Seconded by Campbell Provan

**5.0 Appointment of Vice-Chair**

5.1 Campbell Provan Proposed by Alice Morton and Seconded by Gerard Campbell

**6.0 Appointment of Secretary**

6.1 Tracy Kennedy Proposed by Kenneth Maxwell and Seconded by Alice Morton

**7.0 Appointment of Treasurer**

**7.1** Craig Cowan Proposed by Campbell Provan and Seconded by Thomas Stones

There being no other nominations received, Cllr John McLaren congratulated and thanked the Councillors for taking on these roles within the Community Council and invited Kenneth Maxwell to chair the remainder of the meeting.

**8.0 Operational Matters**

8.1 Having received and considered the report as submitted by the Community Council Liaison Officer, North Lanarkshire Council, it was adopted by Community Councillors present.

**9.0 North Lanarkshire Scheme of Establishment of Community Councils**

9.1 Having received and considered the relevant papers regarding the *Scheme of Establishment of Community Councils* which included information about the size of Stepps and District Community Council and the number of elected and co-opted members, a Draft Constitution, Standing Orders and Code of Conduct for Community Councillors, Community Councillors present agreed to the content and accepted their duties and responsibilities in compliance with the terms set out in these documents.

9.2 The *Constitution* as proposed by NLC for Community Councils was adopted by Community Councillors present**.**

**10 .0 Office Bearer appointments pro-forma**

Kenneth Maxwell (Chair) to forward a signed copy of the office bearer appointments to North Lanarkshire Council

**Stepps & District Community Council**

# Minute of Meeting Thursday 26th October at 7.30pm

**Stepps Cultural Centre, St Andrew’s Way**

**Present:** Community Councillors Kenneth Maxwell (Chair), Campbell Provan (Vice-Chair),

Tracy Kennedy (Secretary), Craig Cowan (Treasurer), Gerard Campbell,

Stewart Donald, Muriel McDade, Alice Morton, John Paul Noble and Thomas Stones

**Elected Members:** Cllr John McLaren, Cllr Josh Cairns

**Apologies:** Eddie Ceresa, Diane Delaney, Lorraine Kerr, Cllr Claire Louise Williams

**Public:** 23 persons

# 1.0 Opening Remarks/Introductions

1.1Community Councillor Alice Morton (with the permission of the new Chair) led the business

of the meeting. She welcomed everyone and thanked them for their attendance.

**2.0 Apologies**

2.1 Apologies were received as noted above.

**3.0 Minute of Previous Meeting**

3.1 Proposed by Campbell Provan. Seconded by Gerard Campbell.

# 4.0 Executive Reports

4.1 Outgoing Chair’s Report – Alice Morton

* + - * The new health clinic and primary school has opened in Chryston.
      * A new BMX track has been formed at Frankfield Loch.
      * A mobile vaccination service was provided for residents of the Northern Corridor.
      * A presentation was given at the Northern Corridor Special Community Board meeting, focusing on the volume of house building within the area, and the lack of infrastructure to cope with the increase in population.

4.2 Outgoing Secretary’s Report – Sameeha Rehman

A wreath has been purchased for the November remembrance service at the Stepps War Memorial.

4.3 Outgoing Treasurer's Report – Campbell Provan

Since the last report cheques have been written for £613.45 to Stepps Parish Church and St Joseph’s Church for the upkeep of the defibrillators. A cheque was written for the printing of defibrillator posters, now displayed in the village, in the amount of £33.67. There is now no money left in the defibrillator account. A cheque has been written for the printing of the Heritage Trail leaflets in the amount of £144.72. I have received a bank statement in the amount £2410.36 dated 29 September. A cheque has been written in the amount of £37.20 for the purchase of a wreath to be laid at the war memorial in November. This cheque and the cheque for the defibrillator posters have not been included in the September bank statement. A cheque previously written for secretary expenses in the amount of £62.86 has not yet been presented to the bank.

# 5.0 Community Police

5.1 76 calls in total from Stepps area in September 2023.

11 of the calls resulted in recorded crimes with the breakdown as follows:

1. x Road Traffic offences
2. x Thefts/ Attempt Thefts

1 x Wilful Fireraising

1 x Assault

1 x Offence under Misuse of Drugs Act

1 x Crime of disorder

Of these crimes 2 have been detected with 9 still currently being investigated/ no further lines of enquiry

# 6.0 Environmental Report

6.1 DEAD TREE IN THE BLUEBELL PARK - Tree now removed

NEW PEDESTRIAN LIGHT AT BANNATYNES/CARDOWAN ROAD

Reported to Cllr McLaren - the time to cross was insufficient and could pose risk to children and older residents.

HEATING/LIGHTS AT CHRYSTON CULTURAL CENTRE

Reported to Cllr McLaren - Officer from the Energy Management Team will attend site. He has recognised that the remote system that controls the heating is not actively communicating. Property Maintenance are reviewing the timing issues associated with the lighting and will further advise.

FLY-TIPPING LENZIE ROAD

This was reported to NLC and has now been uplifted.

6.2 Dunalastair Playpark

Cllr Cairns - Dunalastair Drive Play Park Update

Many of you will have noticed that work on the play park adjacent to Dunalastair Drive has stopped.

This is due to drainage issues that the contractor has highlighted. The council are now working with

the contractor to help rectify these issues. This includes looking at the scope of moving the equipment around and perhaps using the current play park space. The contractor is currently working on a revised plan and once I receive it, I will update on here and with those who have directly contacted me.

6.3 There is now signage in place for the Auchinloch to Stepps path.

**7.0 Community Defibrillator Project**

7.1 Posters have now been distributed across the Community Council area.

# 8.0 Stepps Community Facilities – October Update

8.1 Confirmation that the first phase of the planned works to have been approved and will begin imminently. These works will realign the service road and create access to the rear of the community hall. The works will commence on Monday 9th October 2023. The works are estimated to take around two weeks to complete and will be finished for Friday 20th October. The two week planned works period incorporates the schools October break from 16th to 20th October. We have attached a plan of the works area boundary which will be securely fenced off, with access and egress permitted as normal at the rear of the building.

The Building Fire Evacuation will remain unchanged to allow continued use of the hall. The carpark spaces within this boundary will be affected for the two-week period. We will continue to work with the building owner (TSNL) on the proposed works to reinstate daytime access to community spaces at Stepps Primary School. The phase two works for the library reinstatement are awaiting instruction from TSNL to commence, but unfortunately, we still do not have a start date for these works. These works will begin once TSNL instruct Equans to go ahead.

8.2 Mobile Library

The mobile library at Stepps will visit on a Wednesday every fortnight from 13.30 to 16.05.

# 9.0 Planning Matters

9.1 Three surveyors have been seen on the land at Whitehill Farm.

9.2 An application has been submitted for a hot food takeaway outlet at the car wash at 42 Cumbernauld Road, Stepps.

9.3 An application for residential development at Bedlay Castle has been refused.

**10.0 Ward 5 Councillor Briefing**

10.1 No further updates.

**11.0 Upcoming Meetings**

11.1 **Northern Corridor Community Board** Next meeting 22/11/23

**Northern Corridor Community Forum** Next meeting 01/11/23

**Cumbernauld and North Locality Consortium** Next meeting TBC

**12.0 AOCB**

12.1 None

# 13.0 Date and time of next meeting

TBC Vote of thanks to the new Chair